

Hi Wrimos!










Wow, you just wrote a novel! Now that the hard stuff is over, you may be ready for the easy part: independently publishing your masterpiece through CreateSpace. To make it as easy as possible for you, we've provided some tips to get started.

First, you'll need a CreateSpace account:

Go to [www.createspace.com](http://www.createspace.com) and *create a free account*

Ok, first step is over. Easy, right? When you're ready for the next step, *add a new title*. We suggest using the guided setup if this is your first time using CreateSpace.

After you *add a new title*, tell us a little bit about your awesome novel through the "setup process." There are "What's this?" links next to many headers that provide more info. Use the following checklist to prepare information you will provide during the setup process:

- Title and Primary Author
  -  These need to match how they appear in your novel and cover
  -  You can use your real name or a pen name
- Description
  -  While optional, this is **really** important. This is your novel's description that will appear on Amazon.com if you make your book available for sale. Stuck? Look at other books' Amazon.com Product Descriptions for examples
- Subtitle and Volume Number
  -  Only fill these out if you have a subtitle or a multi-volume set
- ISBN
  -  You can obtain your own ISBN or we'll provide one to you for free. Click on each ISBN option to learn more
- Trim Size
  -  This is the physical size of your book; look at some of the books on your bookshelves to get an idea of how large you'd like your book
  -  We recommend using one of our standard sizes for wider distribution options
- Interior Type
  -  Even if you want a single word or image in color, your book is considered full-color. Most novels are black & white
- Paper Color
  -  You have the options of bright white or cream

#### FIVE EASY STEPS

Step 1: Create a free account

Step 2: Add a new title

Step 3: Submit your files for publishing

Step 4: Order a proof


Step 5: Approve your book for sale and order your five free copies


Finally, remember the most important step; Submit your manuscript. There are several ways to do this:

- Upload print-ready PDF files (make sure you follow the [interior](#) and [cover](#) submission requirements first)
- Upload your novel in a Microsoft Word or RTF file and use our free [Interior Reviewer](#) tool; this will quickly review your file and format it to your selected trim size
- Use [Cover Creator](#); this free tool allows you to put on your creative hat and build your cover online. Design skills are not necessary; if you can use your mouse, you can use Cover Creator
- Utilize our [professional design services](#) to have a designer create your interior and/or cover file for you


 When complete, make sure you **submit your files for publishing** in the “Complete Setup” section.


Once your files are reviewed to ensure they will print properly, you can order your proof copy. Look at it, hold it, sleep with it, love it! Then *approve it for sale*. Voila! You have published your novel. Congratulations on being a published author.


 You may order your five copies of your novel at any point after approving your proof. You are only required to pay for shipping


 An available book may be considered “published” by some publishing companies when we send your book’s information to Baker and Taylor’s Books in Print database; please review their requirements if you are interested in other publishing options

**Selling Your Novel & Getting PAID:** At any point in the process, you may complete your Royalty Payment Profile so we can pay your royalties. Just click “Edit Account Settings.” This is also where you can manage your account information and create and edit billing and shipping information.

 Be sure to select where you want your book available for sale, or sales channels. Simply click “Sales Channels” from your Project Homepage

 You will be directed to the Royalty Payment Profile if you have not yet completed it. This is required if wish to make your novel available through any sales channels

 You will be asked to include your Tax ID; this is your Social Security Number if you are an American citizen

 Questions? Click “[Help](#)” from the top toolbar to read some really great FAQs. You may also click “Contact Support” from your Member Dashboard to e-mail or call our dedicated support team 24/7.